

North Mason Youth Soccer Club By-laws

Revised January 21, 2008
Revised February 10, 2014

Article I

Membership

Section 1

The membership of the North Mason Youth Soccer Club (herein referred to, as the “Club” shall consist of all parents or legal guardians of players, the Club Board of Director’s, Team Coaches and Team Sponsors.

Section 2

The annual general meeting of the membership of the North Mason Youth Soccer Club shall be held no later than the April Board Meeting.

Section 3

At any meeting of the membership of the Club twelve (5) members shall constitute a quorum. Each member present shall be entitled to one (1) vote. If a quorum is not present, the meeting shall be rescheduled on a date and place and time selected by the Board of Director’s.

Article II

Management

Section 1

The business, equipment and property of the North Mason Youth Soccer Club shall be managed by the board of not less than five (5) or more than nine (9) directors.

Section 2

The Board of Director’s of the Club shall be elected by a majority vote of the membership if the club present at the Annual General Meeting.

Section 3

The term of office for the Board of Director’s of the Club shall be for two (2) years. The Vice President, Treasurer, NSYSA Representative, and the Registrar shall be elected on the odd years. The President, Secretary, Equipment Manager, Referee Coordinator and Coaching Director on the even years

Section 4

The Board of Director's shall hold at least two (2) meetings yearly on the date and hour agreed upon by all board members.

Section 5

Each member of the Board of Director's shall possess one (1) vote in matters coming before the board. All voting at the meeting of the Board of Director's must be by each board member in person, voting by proxy shall not be allowed. Five (5) members of the Board of Director's shall constitute a quorum.

Section 6

Any vacancy occurring on the Board of Director's by reason of death, or resignation shall be filled by a replacement appointed by the remaining Director's. Such appoints shall serve during the duration of the term of Director's whose position has been vacated.

Section 7

The Board shall appoint on an annual basis a field manager, a picture and recognition coordinator, and any position or committee deemed necessary for the competent management of the Club affairs.

Article III

Duties of Board of Director's

Section 1

President

The President shall supervise all activities of the club, execute all instruments in its behalf, and preside at all meetings of the Board of director's and of the membership of the Club. The President shall provide a written agenda to the Secretary, Friday prior to the monthly Board meeting to be posted on the NMYSC website.

Vice President

The Vice President shall act as President in the President's absence and perform all other duties required of this office.

Secretary

The Secretary shall record the minutes of all meetings of the Board of Director's, and general membership. The meeting minutes shall be posted on the website and emailed to NSYSA. The Secretary shall accomplish all duties required of this office

Treasurer

The Treasurer shall be responsible for all fiscal matters of the corporation to include:

receive all dues from the registrar for soccer players, receive funds from the sale of the candy, raffles or any revenue producing activities, receive funds from any gifts or presentations to the corporation, prepare and forward the annual reports to the Internal Revenue Service and the Secretary of the State, pay all bills, pay and record time for any services by individuals or contractor's rendered due to prior authorization by the Board of Director's. Any other duties inherent to a Treasurer's position.

Representative of the Northwest Sound Youth Soccer Association

The representative shall represent the North Mason Youth Soccer Club at the monthly meeting of the Northwest Sound Youth Soccer Association. They shall report back to the North Mason Youth Soccer Club Board of Director's.

Registrar

The registrar shall be responsible for all the registration. The registrar shall keep all records of teams' roster and keep all pertinent information required by the North Mason Youth Soccer Club and the Northwest Sound Youth Soccer Association. The registrar shall accomplish all duties required of this office. The registrar shall conduct, keep all records pertaining to and make all reports required by the Risk Management Program.

Director of Referees

The referee coordinator shall be responsible for coordinating the training and activities of all North Mason Youth Soccer Club micro and mod referees as required by the North Mason Youth Soccer Club. The referee coordinator shall investigate complaints of unruly sideline behavior concerning abuse towards referees and make a report to the Board of Director's. The referee coordinator shall accomplish all duties required of this office.

Equipment Manager

The equipment manager will be responsible for purchasing, keeping inventory, issuing and collecting soccer equipment and uniforms. Equipment shall be purchased as directed by the Board of Director's. The equipment manager shall accomplish all duties required of this office.

VP of Competition

The Vice President of Competition shall assist with placement of teams at the appropriate level of competition within NSYSA, assist in recruitment of full field soccer coaches for all teams, communicate any referee reports on ejections or complaints to NSYSA, Club President and Vice President, review on-line scorekeeping and standings for all NMYSC teams, ensuring prompt submittal of games results, receive final league standings and make available to Board of Executives, act as Risk Management Coordinator.

Director of Fields

Organize, Maintain and oversee playing fields (to include lining), ensure goals, nets, paint, and liners are in supply, additional duties as assign by the Executive Board or Membership.

Director of Fundraising

Director of Fundraising is responsible to obtain sponsorship for the club, secure partnership within the local community for fundraising opportunities, assist all Club Teams with sponsorship and fundraising opportunities.

Article IV

Provisional Rules

The Board of Director's may from time to time make temporary rules or regulations governing specific cases or occasion not provided in these by-laws, but which may be necessary for the carrying out of the objective of the club. This may be done by majority vote of the Board of Director's. All provisional rules will be submitted to the club for approval or reversal at the next meeting of the club.

Article V

Player Registration

Player registration will be conducted in accordance with the requirements of NSYSA and as directed by the Board of Director's.

Article VI

Transfer of Players

Section 1

The registrar will be responsible for assigning team members and coaches as equitable and fairly as possible.

Section 2

A player may request reassignment to another team within the Club. Transfer of players will be up to the discretion of the registrar in keeping with the requirements set forth in Article VI, Section 1 and in accordance with NSYSA guidelines and procedures.

Article VII

Section 1

No player will be allowed on the field without a complete uniform (in the color and style

specified by the Board of Director's), shin guards and soccer shoes meeting the requirements of the NSYSA standing rules and regulations.

Article VIII

Fundraising

Section 1

All fundraising events must be approved by the Board of Director's.

Section 2

All proceeds from the fundraising events will go into the general funds unless otherwise approved by the Board of Director's.

Article IX

Coaches

Section 1

All coaches must be approved by the Board of Director's and cleared through Risk Management. The approved coach and/or assistant coach shall be in attendance at all practices and games.

Section 2

Coaching age shall conform to NSYSA Standing rules and Regulations which reads as follows:

Coaches must be eighteen (18) years of age or older, unless written approval of the Board (NSYSA) is obtained. An adult must be present at each match if the coach is under eighteen (18) and approved by the Board (NSYSA). The adult must occupy a place on the sidelines with the players and shall be responsible for that team before, during and after the match. No team will be allowed to take the field unless this requirement is met.

Article X

Registration Fee

Section 1

Parents or guardians of players are required to pay a registration fee yearly for each player prior to the beginning of the soccer season at the rate prescribed by the Board of Director's. If hardship cases exist the Board of Director's shall take this into advisement and may grant a partial waiver of the fee for that particular year for the player or players so concerned.

Article XI

By-Law Amendments

These by-laws may be amended by the majority vote of the Board of Director's or members of the club at any regular or special meeting of the general membership or Board of Director's.

